



**MANOR HOUSE SCHOOL**  
Stane Street  
Slinfold  
Horsham  
West Sussex  
RH13 0QX



**Manor  
School  
Home-  
Contract**

**House  
School**

Approval level: Head of School

Date Published: Autumn Term 2024

Review Date: Autumn Term 2025

## **HOME-SCHOOL CONTRACT**

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By joining our school community, we expect all students to support our ethos and expectations which are outlined below.

### **Our Mission Statement**

*'At Manor House School we provide a holistic education in a nurturing and stimulating environment. Allowing all students to feel safe and secure, helping students to succeed in their learning, preparing them for life's challenges and working closely with families and carers'*



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By working together, we know that we can support your achievements at Manor House School. Together we will support and challenge students to reach their potential both in and out of the classroom.

By signing this agreement, we are committing to:

We promote learning by encouraging:

- Enquiring and curious minds that research independently
- Learning in diverse and contemporary fields of interest
- The young person's special interest areas and strengths
- A culture of life-long learning
- A school ethos of safety in being wrong or making mistakes as this is how we all improve;

We promote well-being by encouraging students to:

- Have fun and be happy
- Be resilient and use their coping strategies when they are anxious
- Participate in activities that promote self-esteem and self-confidence.

### **DEVELOPING STUDENT'S SKILLS FOR THE FUTURE:**

In order to achieve this:

- We will provide all students with opportunities to learn and achieve, by supporting them with a curriculum which makes explicit connections between areas of learning and concepts so that they can progress to their full potential;
- Providing high expectations in terms of achievement, behaviour and appearance;
- We will teach appropriately to the abilities of the students, using specialised strategies which are communication focused;
- We will work with the students in an inclusive, equality-based manner;
- We will concentrate on the positive;
- Our school will try to raise the self-esteem of all who attend;
- We will provide a safe environment and will make sure that all students know who to go to if they feel anxious or unsafe;
- We will work with our students towards improvements in their behaviour;
- We will provide opportunities for spiritual, moral, social and cultural development;
- We promote positive and healthy relationships between all members of our community;
- We will keep you informed of your child's progress and the school activities;
- We will set homework in accordance with our school policy and in discussion with you about individual requirements;



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- We will monitor and liaise with you about lateness and attendance;
- We will treat you with courtesy and work towards meeting shared ambitions for your child;
- Manor House adheres to all safeguarding and equality legislation and guidance (Child Protection and Safeguarding Policy can be found on our website);
- Providing a safe and caring environment where individual talent will be celebrated.

#### **IN ADDITION, YOU WILL RECEIVE:**

- Regular contact home from your child's tutor;
- Positive praise and good news;
- Annual Reviews;
- Therapists' reports, if appropriate;
- Telephone calls as necessary.

#### **PARENT(S)/CARER(S) AGREE TO:**

- Give your child every possible support to achieve the highest standards;
- Work with the school towards meeting your ambitions for your child;
- Support the school's policies and guidelines for behaviour and any sanctions that occur as a result of poor choices;
- Work together when behaviour at home or at school is presenting challenges, by sharing information and agreeing strategies;
- Support and encourage your child to complete his/her homework and discuss difficulties in this area with the teacher concerned;
- Check your child's school bag each morning before they come to school for any prohibited items;
- Ensure my child is fully dressed for school and provide the appropriate clothing and footwear for outdoor activities;
- Ensuring that my child does not bring money into school, this poses a risk to safeguarding
- Ensure regular attendance and good punctuality, telephoning the school on a daily basis to explain any absence (for further information, please see the Attendance Policy);
- Attend school consultations/meetings, readmission meetings, Annual Reviews and take an active part in monitoring your child's progress by filling in parental contributions for the meetings;
- Communicate changes in home circumstances to the school;
- Provide up to date contact telephone numbers for yourselves and emergency contacts;
- Follow the Complaints Procedure if you are not satisfied with any aspects of the school
- Read and sign all forms and return them within the required time;



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- Agree regular medication administration requests with the Head of School, prior to any medication being brought into school;
- Collect your child from school upon request if they have a temperature, stomach upset, injury causing concern or any contagious/infections condition;
- Liaise directly with transport companies if there are any problems, issues or changes to arrangements;
- Monitor computer and video games, TV, DVDs and magazines which may confuse your child's interpretation of reality;
- Up to age 16 ensure all students come to school in school uniform, which is clearly labelled;
- Treat members of the school community with courtesy.

#### **AS A STUDENT I AGREE TO:**

- Constantly working to the best of my ability and believing in a growth mindset;
- Attending school every day;
- Follow the school's code of conduct;
- Attend all activities and therapy organised by the school;
- Abide by this agreement and treat all others and the school environment with consideration and respect;
- Taking an active part in the life of the school and making the most of enrichment activities;
- Agreeing not to post images or video footage of either Manor House staff, students, images of the school or the school name on any internet site without prior written consent from the Head of School;
- Wearing school uniform correctly and with pride at all times including on the way to and from school;
- Not to bring money or bank cards into school;
- Behaving considerately to and from school;
- Behaving considerately towards others in the local community;
- Sharing and celebrating my own success and the success of others in our community.

If you have difficulties in fulfilling this agreement, please do not hesitate to contact the school and have a discussion with the Assistant Headteacher – Paul Gill, form tutor, or make an appointment with a member of the senior team.



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