



Manor House School Uniform Policy

'Ready, Respectful, Safe'

Approval level: Headteacher

Date Published: Summer 2024

Review Date: Summer 2025

Aims and Objectives:

It is our school policy that all students age 5yrs - 16yrs wear school uniform when attending school, or when participating in school-organised events outside normal school hours. The students at Manor House were central to the decisions made around uniform. The uniform considers the sensory needs of our students and the colours chosen and materials are most suitable for those with sensory needs.

Our policy on school uniform is based on the belief that school uniform:

- Promotes a sense of pride in the school;
- Helps to create a sense of community and belonging towards the school;
- Identifies students with the school;
- Supports the school's commitment to inclusion;
- Prevents students from wearing 'fashion clothes' that could be distracting in class;
- Makes pupils feel equal to their peers in terms of appearance;
- Is practical, smart, and designed with health and safety in mind.

Some items of uniform can be obtained from the school office such as jumpers and sweatshirts.

The policy explains that students are not allowed to wear jewellery, with the exception of plain studs in the lobe of each ear and small objects of religious significance.

Students are not allowed to wear shoes with platform soles or high heels for health and safety reasons. Instead, pupils should wear plain black trainers.

Jewellery, hair ornaments, make-up, false eyelashes and acrylic/false/gel/painted nails are not school approved.

Acrylic/gel nails should not be worn for health and safety reasons.

Jewellery - the exceptions to this rule are one pair of plain earring studs in pierced ears in the lower lobe of each ear.

Extreme hairstyles are not appropriate for school. The use of styling products should be kept to a minimum and children should not have decorative patterns cut into their hair or have hair coloured or dyed in extreme colours.



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Students in the sixth form will wear home clothes however we ask sixth form students to wear and to take pride in their personal appearance. Students will be classed as Manor House 6th form if they were in Year 12/13 in college or a mainstream setting.

Parent(s)/Carer(s):

It is the responsibility of parent(s) and carer(s) to ensure that their child has the correct uniform and that it is clean, in good repair and that the child's name is written on all items. If parent(s)/carer(s) have difficulties for any reason with fulfilling this request they are asked to speak confidentially to a senior member of staff to discuss the issues. Parent(s) and carer(s) should be assured that we will do all we can to help. For example, as a special school, there are can be valid sensory issues regarding textiles and button fastenings.

Children who arrive at school wearing non-school uniform clothing will be loaned an appropriate item from our 'uniform' box.

Parent(s)/Carer(s) will be contacted to discuss the matter by their child's tutor. The school welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why Parent(s)/Carer(s) want their child to wear clothes that differ from the school uniform, the school will consider such requests sympathetically.

The Role of Governors:

The governing body supports the Head of School in implementing the school uniform policy. It considers all representations from parent(s)/carer(s) regarding the uniform policy and liaises with the Head of School to ensure that the policy is implemented fairly and with sensitivity. School uniform meets all regulations concerning equal opportunities. The policy ensures that the school uniform enables children to dress sensibly, in clothing that is hardwearing, safe and practical.

School Uniform List

Our school uniform colour is a combination of purple and black. Most items can be bought from High Street shops. Items marked with a * below, some of which have the school logo on, are provided in school. Please speak to our office staff for supply.



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For all students:

- Black trousers or jogging bottoms (no jeans);
- Black or purple Manor House polo shirt* with logo;
- Black crew neck – without a collar, no buttons with school logo;
- School sweatshirt/School hoodies * with the Manor House logo;
- Black trainers or school shoes.
- If your child chooses to wear shorts, they cannot be more than 3 inches above the knee and must be black.
- Skirts should be knee length and must be black.

Coats can be worn outside only. Please note that children should not wear scarves inside the school building. If trainers are worn these should be plain without logos. Please do not send students to school in shoes which prevent them from running in the playground.

Outdoor Activities:

Students should be dressed appropriately for the weather that day. Please ensure that your child is in school uniform for their outdoor activity day and check the weather to see if wellington boots, waterproofs, sunscreen, extra water, hats etc are required for the day.

Hi-Vis Jackets:

Staff need to wear Hi-Vis Jackets will be worn by all staff on duty during main transition times.

Times for Hi-Vis jackets:

- Before school, student arrival
- Break time
- Lunch time
- After school, dismissal

Hi-Vis jackets promote safety, allowing staff, students and visitors to quickly identify staff when required.

Staff and Sixth Form Clothing:

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Sixth Form dress code is similar to all adults that work at the school – the expectations are the same.

Our staff and sixth form dress code reflects the high expectations of the school and is based on the dress codes of the policy from outcomes first group.

All staff and sixth form students:

- Are role models for the younger students in the school and have a responsibility to model appropriate dress and appearance;
- Are representatives of Manor House School

Their dress and appearance must, therefore, project a positive and professional image at all times.

Our dress code considers the broad range of activities that staff and sixth form students engage in during the working day.

General Principles of Staff and Sixth form attire:

- Clothing must be practical attire;
- Clothing should be clean and in a good state of repair;
- Hair should be clean, neat and tidy;
- Unless otherwise stipulated for health and safety reasons (e.g. in workshops), jewellery may be worn, including a single nose stud – sixth form only;
- Nail varnish is allowed, but nails must be kept to a reasonable length for health and safety reasons.

The following attire is acceptable:

- Shirts
- Smart polo shirts
- Blouses/smart tops
- Smart/casual trousers
- Skirts (not shorter than 3 inches above the knee)
- Dresses – tailored and smart/casual
- Jumpers and sweatshirts
- Jeans should not be ripped, torn or contain any offensive logos/words



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- Dresses should not be too short. Necklines should not reveal cleavage. Skirts should be no shorter than 4 inches above knee
 - Shorts should not be no shorter than 3 inches above the knee
 - For health and safety reasons: the appropriate protective clothing and footwear must be worn in workshops, kitchen or practical classes
 - Please wear sensible shoes, boots or trainers
 - No open toes, flip flops, high heeled shoes or crocs
 - No clothing with offensive words or images
 - Necklines should not reveal cleavage
 - No 'strappy' or strapless tops
 - No hoodies
 - No 'baggy' jogging bottoms or cotton trousers

The Senior Leadership Team have the final say on whether clothing and appearance is appropriate.

If a staff member's clothing or appearance is not deemed appropriate, the Head of School or relevant Line Manager will speak to the staff member concerned and ensure the situation is rectified.

If a sixth form student's clothing or appearance is not deemed appropriate, the student's tutor will speak to the student and parent(s)/carer(s) to rectify the situation.

Any student who is not wearing school uniform or wearing uniform incorrectly, parent(s)/carer(s) will be asked to collect the student and take them home to change or bring school uniform into school and assist in the student changing into the correct attire.